



样品邮寄指南

感谢您完成在线注册！下一步需要您将样品寄送到指定地点以顺利参加评鉴。

请注意，根据您注册的产品类别以及寄出地点，您需要将样品寄送到所对应的准确的地址。 我司中国市场顾问将会尽快联系您以确认相关信息，您也可发送邮件到该邮箱咨询 info@taste-institute.com。

准时将样品寄送到准确的地址是您的产品顺利参加评鉴的前提条件，请注意，国际风味评鉴所不承担任何样品寄送的责任。

截止日期:

请参照组委会官网 (www.taste-institute.com) 公布的样品截收日期。您需要预留国际运输以及海关清关时间 (清关所需时间可长至 15 天) 。

每年都有许多样品因为未能准时送达而错失评鉴会，请务必重视并尽早安排。

邮寄样品数量:

请邮寄足够 **24 人份** 的产品数量。

若是饮品，请参照以下建议数量:

-水、啤酒和软饮料: 12 小瓶(250-330mL)或 6 大瓶(0,5-1L)

-茶和咖啡: 24 人份 (共约 300g)

-烈酒: 3 瓶 (0.75-1L)

在每个样品上标明:

请在每个样品上注明相应的产品编码 (例如: 9022639) 。

注册后，您的邮箱将会收到自动生成的发票，发票上会显示每一款产品的产品编码。您也可以登录系统 [国际美味评鉴所 - ITQI \(taste-institute.com\)](http://国际美味评鉴所 - ITQI (taste-institute.com))，并且在“我的发票”页面下载电子发票。

请不要将产品编码贴在产品的正面包装上，以避免影响组委会拍摄产品包装图的效果。

邮寄地址:

根据您注册的产品类别以及所在的地区，您需要将样品寄送到所对应的准确的地址。

我司中国市场顾问会尽快联系您以确认相关信息。

DDP: 国际贸易术语解释通则 (完税后交货价)

邮寄样品的运费、税金、进口关税由您自行承担。**务必在选择物流公司时勾选 DDP (示例见附录 1)。**

若国际风味评鉴所代付任何上述费用，我们将向您开具正式发票以报销相应费用。

Proforma 形式发票

在包裹内，请**附上一份英文版本的形式发票**包含以下内容(模板可在 www.taste-institute.com 下载，或见附录 2)。

- 样品需寄送到地址 (请务必与中国市场顾问确认后再寄出)
- 每一个产品的基本描述
- 价格: 请填写“*No commercial value*” (无商业价值)
- 请确保总价 低于 20 欧元 并计算相应每一款产品的单价 (请不要填写更高的金额，以避免产生额外的进口税)

- 附加信息:
 - “Food samples for analysis, to be destroyed after analysis”（食物样本仅供分析使用，分析完成后进行销毁处理）
 - “No commercial value”（无商业价值）
 - “DDP”

在包裹上:

请用英文注明以下内容:

- “Samples for analysis. To be completely destroyed after analysis”
- “DDP” (Delivered Duty Paid)
- “Urgent delivery” / “Keep Fresh” / “Keep Frozen”（仅限新鲜或冷冻产品）
- 对于某一些类别的产品，还需提供英文配料清单以供清关使用。请您与中国市场顾问咨询确认。

重要提示: 对于非欧盟国家/地区

请注意，欧盟以外的地区将无法寄送**动物源产品**进入欧盟。

附录 1: 填写邮寄信息的示例 (务必勾选 DDP 选项)

使用 UPS 寄送:

The screenshot shows the UPS shipping form with the following details:

- Ship To / Ship From / Distribution:** Includes fields for Customer ID, Company or Name, Attention, Address 1, Address 2, Address 3, Country/Territory (Taiwan), Postal Code, City or Town, State/Province/County, Telephone, Email Address, UPS Account, and Tax ID Number.
- Service / Options / Detail / Reference / Customs Documentation:** Includes Shipment options (Freight, UPS Service: Express), Need it there sooner?, Saturday Delivery, Documents Only, Goods NOT in Free Circulation, General Desc. of Goods, Bill Transportation To (Shipper), With Return Services, Weight (kg), Num. of Pkgs (1), and All Packages Identical.
- Package / Package Type:** Package Type: Package.
- 1 Invoice No.:** [Empty field]
- 2 Purchase No.:** [Empty field]
- Bill Duty and Tax To:** Shipper (selected), Receiver, Shipper, Third Party.
- Published:** 0,00
- Detail Cost:** [Button]

使用 DHL 寄送:

The screenshot shows the DHL shipping form with the following details:

- Header:** DHL Express, Help and Support, Find a location, English | Dutch | Français.
- Navigation:** Home, Ship, Track, Manage Shipments (1), View/Pay Bill, My Shipment Settings, My Profile.
- Package Details:** Paper certificates, metal medals, socks, small label bag, and PVC marketing materials (2,00 EUR Each), Total Goods Value 10,00 EUR.
- Buttons:** Cancel, Assign this Shipment, Save for Later.
- Parties:** No Additional Parties, No Shipment Tax ID.
- Package:** Your Own Package - 1 Piece - 1 kg (46 X 43 X 31 cm).
- How will you pay?** Shipper will pay.
- How will duties and taxes be paid?** Shipper will pay (selected), Receiver will pay, Shipper will pay, Alternate DHL Account Number.
- Remember these payment options for the:** Ship FROM address.
- Additional customs details are needed for this shipment:** In order to complete this shipment you are required to provide the following details for customs. Select customs terms of trade: DDP - Delivered Duty Paid.
- Next:** [Button]

附录 2: proforma invoice 模板

Date:

Invoice number:

PROFORMA INVOICE

SHIPPED TO:

请于中国市场顾问确认邮寄地址。

SHIPPED BY:

Company name:

Address:

DESCRIPTION	Quantity	Price (euros)
Ex 1: Olive oil 750ml	3	3,00
Ex 2: Green tea box 200g	3	3,00
Ex 3: Blond beer 33cl	12	3,00
TOTAL (should be below 20 EUR)		12€

REMARKS: - Food Samples for Analysis, to be destroyed after analysis.
 - No Commercial Value
 - DDP

“We hereby certify that the above is true and correct”

(Signature & Name and title of authorized person)